

Interreg VI-A IPA CBC Croatia – Serbia Programme

Project: Energy Efficient Communities

Acronym: ENGAGE

Reference no: HR-RS00131

Subotica, 28th May 2025

**MINUTES OF SITE VISIT**Subject Site visit for tender for Infrastructure Works for Solar Power Plants  
Installation for project ENGAGE

Publication ref.: HR-RS00131

Meeting point: City Hall, Trg slobode 1, 24000 Subotica, Republic of Serbia

Site visit locations: Twelf (12) objects on twelf (12) locations

	Object	Address	
1.	Srednja medicinska škola Subotica	Beogradski put 126 24000 Subotica	10:25 – 11:00
2.	OŠ „Bosa Milićević“, Novi Žednik	Nikole Tesle 1 24223 Novi Žednik	11:25 – 11:45
3.	OŠ „Pionir“ Stari Žednik	Vladimira Nazora 15 24224 Stari Žednik	11:50 – 12:05
4.	OŠ „Vuk Karadžić“ Bajmok	Trg maršala Tita 1 24210 Bajmok	12:25 – 12:35
5.	OŠ „Matko Vuković“, Subotica	Ruđera Boškovića 1 24000 Subotica	13:00 – 13:20
6.	Hemijsko tehnološka škola Subotica	Maksima Gorkog 53 24000 Subotica	13:25 – 13:40
7.	OŠ „Ivan Goran Kovačić“ Subotica	Maksima Gorkog 29 24000 Subotica	13:45 – 14:00
8.	Gimnazija “Svetozar Marković” Subotica	Šandora Petefija 1 24000 Subotica	14:10 – 14:25
9.	OŠ „Kizur Ištvan“ Subotica	Ivana Zajca 9 24000 Subotica	15:50 – 16:10

10.	OŠ „Jovan Jovanović Zmaj“, Subotica	Trg Jakaba i Komora 22 24000 Subotica	14:35 – 14:55
11.	Dositej Obradović Subotica	Zrinjskog i Frankopana 24000 Subotica	15:00 – 15:15
12.	Hala Teniski klub „Spartak“ Subotica	Dudova šuma bb 24000 Subotica	15:20 – 15:45

Date: 28th May 2025

Briefing: Briefing started at 10:00 h

### Meeting Summary:

Jasna Kojadinović, Head of the Office for Local Economic Development, opened the site visit by welcoming all participants and presenting the itinerary for visiting 12 designated facilities. All attendees were informed that:

- Questions or requests for clarification must be submitted **in writing**, in line with the tender dossier.
- Any such requests should be sent to [projekatengage@gmail.com](mailto:projekatengage@gmail.com)

The physical site visits were conducted from 10:25 AM to 3:45 PM, covering all 12 designated locations.

### AGENDA

- Welcome and introduction by the Contracting Authority
- Overview of the procurement procedure and timeline
- Presentation of the scope of works
- Clarifications on the technical documentation (no questions were raised)
- Site visits to all locations
- Final remarks and closure