

## MINUTES OF THE MEETING

**Subject:** Clarification meeting and site visit for tender for Reconstruction of the Subotica City Hall's roof for project SharingValues in Subotica

**Publication ref.:** HUSRB/23L/22/001-LA-TD05-6.2.1

**Meeting point:** City of Subotica - "Plava Sala", Trg slobode 1, 24000 Subotica, Srbija

**Site visit location:** Locations for the future works for reconstruction of the Subotica City Hall's roof

**Date:** 21st January 2026 – 10:00 h

**Participants:** See the attached List of participants (*Annex 1*)

### **Briefing:**

Briefing started at 10:00 h

The Project manager introduced the meeting.

After the introduction, the Project scope and the procurement procedure was presented.

Attendees were informed that all questions should be officially submitted in line with the tender procedure and Instructions for tenderers.

The clarification meeting was completed at 10:45 h.

*Annex 2: Agenda*

### **Site visit:**

The site was visited between 11:00 h and 11:30 h. After completing the visit of the locations for the future works for reconstruction of the Subotica City Hall's roof the opportunity for questions was given. Since no questions were raised, the Certificate of attendance was handed to each company participating in the visit.

The site visit was completed at 12:15 h.

